Viridian
Consulting Engineers Limited

Health and Safety General Statement of Intent

At Viridian Consulting Engineers Limited, it is our intention to ensure, so far as is reasonably practicable, the health and safety of everyone involved in, or affected by, our work activities within the spirit of the Health and Safety at Work etc. Act 1974, other relevant statutory instruments, approved codes of practice and guidance.

In managing health and safety, we will create a culture that ensures sound health and safety management is afforded the same priority as other business objectives, and becomes an integral part of everything we do.

Our Statement:

We will adopt a risk management approach to health and safety, ensuring that hazards arising from our work activities are identified and addressed as a part of 'business as usual'. This policy also includes the provision of adequate welfare facilities and ensuring standards are maintained to include the general wellbeing of employees. This applies both in the office and when required to carry out duties away from the usual office environment.

Responsibilities:

Director Paul Harrris has overall responsibility for the Health and Safety of the business and its operations. The Business Administration Team are responsible for ensuring our day-to-day activities are clearly defined and monitored to ensure Health and Safety standards are maintained, compliant and where risk is identified, improved.

Consultation and Communication:

Through induction and ongoing training, every employee is aware of their personal responsibility to take reasonable care to control and minimise any risks present in their own activities. We will liaise and co-operate with other stakeholders to ensure safe working practices are sustained and appropriately communicated through appropriate Risk Assessment Method Statements. Stakeholders failing to observe the spirit of our health and safety vision will be subject to procedures in accordance with company policy.

In generating and maintaining our culture for health and safety, the Senior Management team is responsible for:

- Allocating responsibilities for health and safety to our employees, suppliers and business partners as appropriate to the nature of each activity.
- Conducting and communicating all relevant Risk Assessment(s) required to address all working environments and duties carried out by our employees during service delivery.
- Ensuring that all employees are fully trained in Health and Safety protocols, including all legal requirements as well as the in-house procedures which have been developed to ensure compliance.
- Providing an adequate budget and resources for health and safety management.
- Monitoring, measuring and review of our health and safety performance, including accident reporting, should be carried at least annually and more often where legislation or a process change and when a dynamic need occurs.

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- Leading from the top by demonstrating good health and safety practice, performing regular safety audits to identify issues and ensure they are analysed and managed appropriately.
- Ensuring people are empowered to raise and discuss health and safety concerns with the management team.

Competent workforce: our commitment is to:

- Appoint competent health and safety personnel and appropriate resources for deployment across the company. We will engage with our people and other stakeholders to ensure our activities and, where appropriate theirs, are compliant with our health and safety vision and standards.
- Provide the necessary information, instruction, supervision and training that ensures people are given the resources to perform their job and tasks safely.
- Work with the support of external agencies and within our industry, to ensure our continue adoption of best-practice solutions in health and safety management is appropriate.

Arrangements and Risk Management; our commitment is to:

- Ensure safe systems of work are provided, and the health and wellbeing of our people is looked after.
- Assess the risks associated to hazards and inform people of risks that affect their work. We commit to controlling and reducing the risk to an acceptable level to reduce the potential for incidents and accidents. This commitment is extended to external agencies.
- Develop a suite of policies that will be communicated and allow for procedures to be developed to help maintain good standards of health and safety and train people effectively.
- Devise an emergency action plan for our organisation.
- Implement Health Surveillance where relevant hazards are presented to the workforce to help prevent any work-related ill-health developing.
- Monitoring employees level of stress and fatigue to ensure their welfare is maintained and they are able to work safely.